**Committee Members Present: Staff Present:**

Ann Carey (Committee Chair) Patrick Fisher

Tayloe McDonald Amy Palmer

**Committee Members Absent:**

Kevin Holzendorf

**OPENING**

Committee Chair Ann Carey opened the meeting at 11:10 AM.

**BOARD POLICIES**

Ms. Carey reviewed the following:

* Board engagement, including attendance
* Development, including dues and corporate giving

**BOARD MEMBER RECRUITMENT**

Ms. Carey provided the following updates:

* Claudia Baker has joined the Finance Committee and has resigned from the Governance Committee.
* Finance Chair Scott Wooten and Franklin Danley have given notice they will be resigning from the Board after this year.

The Committee’s task is to backfill one Board position, maintaining Board membership at 15 (under new proposed bylaws), with a focus on recruiting additional financial expertise and diversity; the Nonprofit Center’s Board Bank will be used to recruit. Internal candidates were reviewed as potential finance chairs for FY17-18.

**CULTURAL SERVICE GRANT PROGRAM**

Amy Palmer provided a Cultural Service Grant Program update. With two vacant Board positions on the CSG Committee, Ms. Palmer presented a list of candidates who will be approached about serving.

Ms. Palmer will also be reaching out to several Community Representative candidates for the CSG Committee.

**CLOSING**

The meeting came to a close at 12:00 PM.