



# MINUTES

Cultural Council of Greater Jacksonville  
Finance Meeting  
January 18th , 2023  
2:00 PM- 3:00 PM ET

Jessie Ball DuPont Center Second Level Room 318,  
40 E Adams St., Jacksonville, FL 32202  
Call-in number: (US) +1 678-379-3975 PIN: 878 015 877#  
Meeting Code: <https://meet.google.com/had-mejn-sbe>

**Committee Members In-Person:** Matt Swanson (Committee Chair), Ari Jolly (Board Chair), Dr. Tim Snyder  
**Committee Members Virtual:**

**Committee Members Absent:** Chris Lazzara

**Guest Attendees:** Diana Donovan (CCGJ Executive Director), Nan Kreamer (CCGJ CFO), Amy Palmer (Director of Grants Administration), Iris Benson (Operations Coordinator), Bill Abare

## WELCOME Matt Swanson CALL TO ORDER & ATTENDANCE at 2:03 PM

### ACTION ITEMS - VOTING

**Motion:** The minutes of the October 20th, 2022 meeting of the Cultural Council Finance Committee are approved as written. Moved by Director Ari Jolly. Seconded by Director Tim Snyder. Unanimously approved.

Matt Swanson	Y	Dr. Tim Snyder	Y
Ari Jolly	Y	Chris Lazzara	Absent

- Bill Abare presents to the Finance Committee the audit for the year end of September 2022, overall the Cultural Council has a healthy balance sheet. The Cultural Council operates at about 20% above standard industry benchmark for program efficiency. No material weaknesses or significant deficiencies were identified.
- Diana Donovan went into detail about the new Art Awards that the Strategic Planning Committee is currently planning.

**Motion:** The motion to approve the Audit Report for the fiscal year October 1, 2021- September 30th, 2022 and recommend to the Board of Directors for final approval.

Matt Swanson	Y	Dr. Tim Snyder	Y
Ari Jolly	Y	Chris Lazzara	Absent

- Diana Donovan explains to the Finance Committee about the CSG update, explaining in detail about how funding

works. We seek to comply and advocate for these CSG's.

- CSG's have until February 16th, 2023 to apply for the Capital Grant.
- Nan Kremer walked the committee through the Financial Narrative review. Through the month of December our revenue was down because we can't bill the City until a purchase order is generated. The forecast and the budget are equal.
- Director Matt Swanson states that his concern in the long run is if it's normal to see a gap within quarters. Executive Director Diana Donovan let the committee know that we are receiving both payments at the same time.
- Executive Director Diana Donovan also let the committee know that she would like Ashley Folladori to the Finance Committee Meeting.

**PUBLIC COMMENT** - *None*

**ADJOURNMENT** at 2:58 PM