**CSGP Process Changes – 2019-2020**

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| **WHAT IS AFFECTED** | **CHANGE** |
| APPLICATION | Identify responses to each scoring statement by noting corresponding question number (i.e. Q1, Q2, Q3, etc.) within the narrative. |
| APPLICATION | Budget Narrative added to SECTION FOUR (B) |
| APPLICATION | Q17-Q20 budget scoring statements revised (changes in bold):Q17 - (5 points) Organization demonstrates a sustained ability to meet its annual expenses **and address its fiscal condition and stability.** Q18 - (5 points) Organization's matching funds show a healthy mix of revenue streams andevidence of financial support from the community. **The organization can describe its fundraising plans and efforts.**Q19 - (5 points) Organization budgets appropriately to be able to carry out its programs, **operations** and outreach as described in the application. **Any losses, large year-to-year variances, significant budget changes or “abnormalities” are adequately explained.**Q20 - (5 points) Organization clearly shows how it would use a Cultural Service Grant award and how the funds would benefit the organization. |
| APPLICATION | Budget FORM A – Losses don’t have to be explained on the Excel form; use the budget narrative instead (Q19) |
| ON-SITES | More training for committee members around on-sites and especially use of role-play |
| ON-SITES | Designate back-up committee member(s) willing to conduct extra on-sites if a committee member is unable to complete their work in a timely manner.Have a deadline for pulling the trigger on back-up person so that on-site visit and evaluation report can be completed by the deadline. |
| SCORING | At least one overall written comment will be required for each application. |
| SCORING/HEARING PROCEDURE | Written comments in the preliminary score form and verbal comments at the hearings will be required for scores of 2 or 1. |
| SCORING/ITERATION MODEL/FUNDING ALLOCATIONS | Final average score will be rounded UP to the nearest whole number. If the score is a whole number it stays the same.  |

**TABLED FOR 2019-2020:**

* Considering CSGP compliance record as part of the score
* Distributing funds among the funding levels in a more equitable way
* Replacing in-person workshops with webinars