
Committee Members Present: Lisa Johnson (Chair), Kemal Gasper, Ari Jolly, Councilman Michael Boylan

Committee Members Absent: Kristen Doolittle

Guests Present: *None*

Board Members Present: Janet Walker-Ford

Staff Present: Amy Palmer

A. Call to Order

Director Johnson began the meeting to order at 1:01PM.

B. Approval of Minutes

The committee voted to approve the minutes from January 12, 2021 and January 14, 2021. All were in favor, the motion passed unanimously.

C. Candidate Selection for Interviews

The committee finalized its selection of candidates for initial interviews – Top 10 plus one Runner-up. There were no objections from the committee on the candidates recommended for initial interviews. Interviewees selected include:

Top 10 (in alphabetical order):

1. Diana Donovan (Jax)
2. Karla Hostetler (New Hampshire; parents in PVB and plans to move to Jax)
3. Vincent Kitch (Morgantown, W.V.)
4. Gary Margolis (Denver; formerly worked in Broward County)
5. Jimmy Midyette (Jax)
6. Todd Olson (Chattanooga, Tenn.; formerly worked in Tampa Bay Area)
7. Jana Oslund (Jax)
8. Jennie Person (Miami)
9. Robert Alan Reed (Dallas, Texas)
10. Gram Slaton (Charlottesville, Virginia; finalist for CCGJ E.D. position – 2013)

Runner-up

1. Laura Henkel (Las Vegas; from Miami)

D. Interview Process

Twenty-minute video conferences will be scheduled with 10 minutes for debrief afterward.

The committee reviewed and approved an initial interview question list, initial interview evaluation document, and final interview questions.

Timeframes for conducting initial interviews (Thurs., Feb. 18 and Friday, Feb. 19) and the next Search Committee meeting (week of Feb. 22) were discussed. The overall timeline for the hiring process is roughly on track. Chair Johnson would like a subcommittee to meet on the executive director compensation package.

E. Discussion

The committee discussed the question of notifying candidates who are not selected. Director Jolly said that there is not an expectation from all candidates to hear something and thought that it was not necessary to contact all applicants. Council Member Boylan asked if local candidates could be notified as “we don’t want to lose friends.” It was decided that a communication would go out to local candidates after the whole process concluded.

F. Closing

The meeting was adjourned at 2:00 PM.