



Enrich life in Northeast Florida by investing in Arts and Culture

Board of Directors Meeting

December 20, 2018, 12:00n – 2:00pm

Times Union Center for the Performing Arts

300 Water Street, Jacksonville, FL 32202

Davis Gallery

Board Members Present

Ann Carey (Chair), JaMario Stills, Kemal Gasper, Claudia Baker, Pamela Smith, Mac Bracewell, Bill Ferry, Janet Walker Ford, Ryan Ali, Christopher Lazzara, Charlie Joseph

Board Members Absent

Anne Boccuzzi, Jackie Cornelius, Diana Donovan,

Staff Present

Chelsey Cain, Amy Palmer, Christie Holechek, Cedric Lewis, Ashley Sedghi-Khoi, Jihan Grant, Mason Martin.

City Council Liaison

Council Member John Crescimbeni

Call to Order

Ms. Ann Carey, Chair, called the meeting to order at 12:15 p.m.

Introductions

Ms. Carey introduced two new Board members appointed by the mayor: Ryan Ali, Director of Development Baptist MD Anderson, and Christopher Lazzara, CEO MountainStar Capital. She also introduced the agency's new executive director Ms. Joy Young.

Ms. Chelsey Cain, Office Coordinator, will be scheduling meetings for Ms. Young with key city and civic leaders for February; Ms. Carey asked Board Members to accompany Ms. Young in the meetings with each City Council member and a sign-up sheet was passed around.

Consent Agenda

There were no edits regarding the consent agenda.

UPON MOTION duly made, seconded and carried, the consent agenda was approved. The consent agenda included the following: Board of Directors Minutes of 11/26/18; Selection Committee Minutes of 10/10/18, 10/19/18, 11/15/18, and 11/16/18; and Finance Committee Minutes of 10/11/18 and 12/5/18

Committees

Finance Committee

Mr. Cedric Lewis, Finance Director, reviewed the FY 17/18 (Blue Sheet). He also indicated that the previously reported year-end deficit would be changed from \$78,050 to \$106,284 due to a pre-audit review restatement. The \$28,234 change is a reduction in revenue to more accurately reflect the percentage of the DIA and Water Projects that were actually completed in 2018; the DIA Phase 2 and Water Street project's revenue is deferred until the projects are completed in 2019 and 2020.

Art in Public Places (APP)

Ms. Christie Holechek, Art in Public Places Director, presented the APP 2019 Project timeline and Dashboard. She also referenced the APP 2019 Annual Plan, which includes individual project charters with description, owner, cost, and timeline, and is now available on the agency website (APP and Transparency pages) for review. The Dashboard, to be used as a communication tool to the board, indicates each project status as green/yellow/red in categories including Budget, Timeline, Resources and Contracting. The Dashboard is tied to the financial reporting on the Financial Blue Sheet provided to the Board.

Ms. Claudia Baker thanked the APP team; she raised a concern, however, that only one project was scheduled to be fully completed in FY19. Ms. Holecheck explained that most of these projects have a timeline of more than 12 months, but the team is looking to expedite some of the projects slated for completion in early 2020. There was discussion around how new project requests in FY19 might be handled; Ms. Carey explained that there are different ways to handle increase in scope or volume through a governance process that is still to be developed. Ms. Carey also acknowledged that, while the 2019 plan is very full, it is important to keep a sense of urgency with the APP project work.

New Business

Ms. Carey turned the floor over to Ms. Young who talked about her background growing up and her professional history. She then entertained questions from the Board.

Old Business

Arts Awards - Ms. Carey spoke on the responsibilities of the Board of Directors in helping with selling of tickets and sponsorships for the event.

Development - Ms. Carey spoke on fundraising and friendraising and provided a few minutes for each Director to provide names of three individuals in their sphere of influence to introduce to

the Cultural Council. Ms. Carey made the commitment that no contact would be made with these friends without Director involvement first.

Board Member Annual Give - Directors were reminded to contribute \$1,000 to the Cultural Council as part of their board responsibilities. Invoices were sent to each Board Member.

2019 Board Meeting Calendar - new slate of meetings was distributed. Ethics training is also required and will be provided at an upcoming board meeting.

Board Member Recognition - Ms. Carey thanked Mr. Dave Engdahl for his nine years of service on the Board of Directors and for the many contributions that he has made to arts in culture in Jacksonville. She hoped that he will continue to engage with the CCGJ.

Public Comment

The floor was opened for public comment.

Closing

The meeting was adjourned at 1:34 p.m. and Board Members and the Public were invited into the Uible Gallery for a Press Conference for Ms. Young.