



*Enrich life in Northeast Florida by investing in Arts and Culture*

**Board of Directors Meeting**  
**Tuesday, December 17, 2:00pm-4:00pm**  
**Art See & Shop**  
**The Markets at Town Center**  
**Tuesday, December 17, 2:00pm-4:00pm**  
**4870-5 Big Island Drive**  
**Jacksonville, FL 32246**

**Board Members Present**

Jannet Walker Ford (Chair), Ari Jolly, Lisa Moore, Kemal Gasper, Diana Donovan, David Faliszek, Kirsten Doolittle, Ann Carey, Karen Feagins, Ryan Ali

**Board Members Absent**

Chris Lazzara, Sandra Hull-Richardson

**City Council Liaison**

Councilman Michael Boylan

**Guest**

Ed Malesky, Doug Wilder, William Andrews, Rachel Sivaperagas, assistant to Chris Lazzara, Talitha Mitchner of Essential Bookkeeping Solutions

**Staff**

Joy Young, Amy Palmer, Megan Reid, Glenn Weiss, Ronique Gibson, Ashley Wolfe, Jaqueline Suarez

**Call to Order**

Jannet Walker Ford called the meeting to order at 2:04 p.m. with a quorum present.

**Consent Agenda**

Jannet Walker Ford asked for a motion for the executive consent agenda. Karen Feagins made the motion to approve the agenda, Ari Jolly seconded the motion. Ann Carey requested an amendment to edit formatting on past minutes, the amendment was added.

**Executive Session**

The executive session began after the consent agenda. Staff and guests were excused from the room and returned after the executive session.

### **Cultural Service Grant Program Update**

Amy Palmer, director of grants administration, announced the new program grant as a result of additional CSGP funding and answered additional questions. Amy Palmer announces that two of the CSGP grantees are merging. There will be more technical details in the February meeting, there have only been a few preliminary conversations.

### **Public Art Update**

Glenn Weiss, Director of Public Art, gave the public art announcement. The Jaxoscope sculpture is installed and the lighting ceremony is scheduled for 12.18.19. There is a delay on the Cuba project; it will be 3 months behind schedule.

### **Committee Updates**

Jannet Walker Ford would like Kirsten Doolittle with the committee about strategic proposals.

Lisa Moore thanks the board of directors chair and the finance committee. The budget was reviewed in last finance meeting and a review of financial policies was discussed. Lisa Moore and Kirsten Doolittle are reviewing financial policies.

### **FY20 Budget Development**

Talitha Mitchner from EBS presents statement for October. The contract with the city has been confirmed. The executive director discussed income and explained line items on the budget. The director of public art discussed public art income and expenditure.

There is a need for a governance and development committee board member due to the resignation of Crystal Freed. Jannet Walker Ford asked for more board participation in the committees.

The budget will be amended in the February board of directors meeting. Lisa Moore made the motion to approve the preliminary budget with amendments to come in February. Ann Carey seconded the motion.

The auditor was unable to attend this board of directors meeting.

### **Other Business**

The ethics training dates for 2020 were announced.

**Public Comment**

Ed Malesky thanks Joy Young for the pop up gallery, Art See & Shop, due to a lack of gallery space for local artists.

Jannet Walker Ford introduced Doug Wilder.

**Closing**

The executive director and Jannet Walker Ford thanked everyone and wished those in attendance happy holidays. The meeting was adjourned at 4:22 p.m.