



# Minutes

Cultural Council of Greater Jacksonville  
Board of Directors Hybrid Meeting  
Thursday, August 19th, 2021  
3:00 PM - 5:00 PM ET

**Board Members Present:** Jannet Walker Ford, Kirsten Dolittle, Lisa Johnson, Sel Buyuksarac, David Faliszek, Kemal Gaspar, Karen Feagins

**Board Members Virtual:** Jeff Strohecker, Ryan Ali,

**Board Members Absent:** Adriel Rocha, Ari Jolly, Christopher Lazzara

**City Council Liaison Present:** CM Kevin Carrico

**Legislative Liaison Present:** Representative Angie Nixon

**Staff:** Diana Donovan, Amy Palmer, Nan Kreamer, Ashley Wolfe, Jen Jones Murray (virtually)

**Guests Present:** Cory Driscoll

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## A. Call to Order at 3:06 PM

Chairwoman Jannet Walker Ford called the meeting to order at 3:06 PM with a quorum present. Chairwoman Walker-Ford called roll.

## B. Approval of Consent Agenda

**Motion:** The consent agenda is approved with a revision to the July 12, 2021 meeting minutes-Section C, correcting the project title to the "King-Soutel CRA Plan". Moved by Jannet Walker FordK. Motion was seconded. Unanimously approved.

## C. Chair's Report

Jannet Walker Ford updated the board that the FY2021-2022 budget has been recommended for a 30% increase and will receive a final vote for approval at the end of September. Chai Walker Ford congratulated Amy Palmer on a timely allocation process for the FY 2021-2022 CSGP grant cycle and hearings process, as well as her work on the NEA grant. Congratulations also to Jen Jones Murray on assisting multiple Councilmember representatives to improve potential cultural deserts in Duval County.

## D. CCGJ Executive Director Report

Director Doolittle commented on the proposed hiring of a Director of Communications and suggested that during the growing period of many organizations it may be more fiscally beneficial to contract these services out. Director Doolittle was overall supportive of moves to support the staff. Executive Director Donovan confirmed that HR services will also be contracted out.

## E. Committee Reports

### *Governance:*

Director Faliszek's report included a need for a volunteer for CSGP Committee and a candidate for CCGJ Board. The next governance meeting is October 11th. Executive Director Donovan requested that all resumes be sent to Amy Palmer. November 5th or 19th BOD are the proposed dates for the FY 21-22 Board Retreat--this will be confirmed via Doodle Poll.

### *Development & Arts Awards:*

Director Feagins provided updates on the Arts Awards coordination and has confirmed services by DJ Nick Fresh, an on-site PRI Cocktail Celebration for award nominees and VIP guests. The fundraising goal is now net of \$13,000 (\$20,000 aspirational)--There is no limit to the number of applicant sponsors.

*Finance:*

**Motion:** The Finance Report through July is approved as presented to the Cultural Council Board. Moved by Kirsten Doolittle. Seconded by Karen Feagins. Unanimously approved.

**Motion:** The supplemental COJ CARES Act funds in the amount of \$740,000 will be distributed to (30) thirty FY2021 Cultural Service Grantees. The allocation method will divide the CARES Act funding into (3) three pools on the same percentage basis as the CSG funds are divided into (3) three funding levels. Funds in each pool will then be divided equally among the organizations in that pool. Each CSG must be able to provide documentation of qualified losses or expenses for their allocated amount. Any unused funds will be made available to other CSG's within the same pool, where possible. If not such qualifying CSG's are available, any unused funds will be returned to the city-- approved as presented to the Cultural Council Board. Moved by Lisa Moore. Seconded by Kemal Gaspar. Unanimously approved.

Director Doolittle asked the Development Committee Chair if the increase over the operating expenses and increasing the fundraising budget seem like a realistic goal, and where does that come from? Chairwoman Jannet Walker Ford requested scenarios on how the CCGJ makes fundraising goals sustainable for a Development Director. Director Feagins agreed that realistic expectations need to be determined when the new Development Director starts generating funds for CCGJ. Executive Director Donovan stated that City Council approval will be available October 1st.

#### **F. Public Comment**

No comment was made.

#### **G. Adjourn**

**Motion:** Adjourn the August 19, 2021 Cultural Council Board of Directors Meeting at **5:05 PM**. Moved by Chair Jannet Walker Ford. Seconded by Director Kemal Gaspar. Unanimously approved.