**Board Members Present:**

Claudia Baker

Anne Boccuzzi

Mac Bracewell

Ann Carey, Vice Chair

Jackie Cornelius

Dave Engdahl

Bill Ferry

Kemal Gasper

Charlie Joseph, Chair

Rebecca Ryan-Gonzalez

JaMario Stills

**Board Members Absent:**

Scott Wooten (e)

Penny Thompson (e)

**Staff Present:**

Tony Allegretti

Patrick Fisher

Christie Holecheck

Ashley Sedghi-Koi

Mason Martin

Amy Palmer

**Guests Present:**

Council Member John Crescimbeni

Lawsikia Hodges, Office of General Counsel

Christina Parrish, SPAR Council

Chelsey Cain, former intern of the Cultural Council

Pam Smith, candidate for Board of Directors

**Guest Presentation**

Mr. Allegretti introduced Christina Parrish, the Executive Director of SPAR Council and the Chair of the Art in Public Places Committee. Ms. Parrish commented on how the SPAR Council works to revitalize the Springfield area through the arts. She showcased several initiatives, including the Jacksonville Porch Fest and a collaborative project with the Jacksonville Sculpture Walk. Ms. Parrish also provided a retrospective look at Springfield initiatives that spanned the last four years. Lastly, she commended the Cultural Council of Greater Jacksonville (“CCGJ”) for its support of the SPAR Council’s mission to serve the Springfield community.

Jackie Cornelius advised that the Jacksonville Porch Fest is annually the biggest event for the Douglas Anderson Guitar Ensemble.

Charlie Joseph thanked Ms. Parrish for her presentation and her work with the SPAR Council.

**Call to Order**

Mr. Joseph, the Chair of the Board, then called the meeting to order at 10:22 a.m.

**Approval of Minutes**

**UPON MOTION** duly made, seconded and carried, the revised minutes from the September 25, 2017 Board meeting and September 27, 2017 Board Retreat were approved, corrected to include the proper spelling of Council Member (“CM”) Crescimbeni.

**Executive Director’s Report**

Mr. Allegretti thanked the Board of Directors for their leadership, engagement and support, resulting in a good year for the CCGJ.

Mr. Allegretti provided a brief overview of the CCGJ’s financial positon at the end of the fiscal year. He also spoke about the productivity of the Cultural Service Grant Program, the growth of the Art in Public Places initiatives, and the organization’s commitment to cultural equity and arts in education.

Mr. Allegretti provided a summary of the organization’s communication initiatives. He also stated that the Artist Professional Development Symposium, held in March, was a sold out event and identified some artist projects that resulted from the individual artist grants awarded through that program.

Mr. Allegretti shared his pride in the state of art and culture in Jacksonville and commended the artists and organizations that contribute to the vibrancy of the sector.

**Committee Reports**

***Finance***

Mr. Lewis provided a report on the CCGJ’s financial position year-to-date. He reported that the organization is ending with an approximately 6% surplus above plan. Mr. Lewis stated that the CCGJ benefited from an additional revenue line resulting from consulting activities by the Art in Public Places department.

Mr. Lewis reported on the surplus realized from the Arts Awards and State of the Arts events.

Mr. Lewis provided insights into over and under budgeted expenses as well as a $69,000 accounting error. CM Crescimbeni requested more detailed financial insights, including an explanation of salary and benefits overruns.

Mr. Lewis reported on cash balances and the opening of new accounts, consistent with FDIC limit requirements. He also reviewed deferred payments and liabilities associated with the Water Street Parking Garage project, DIA Phase Two, Lift Every Student, and the DCA Grant.

Ms. Baker invited board commentary on the topic of the funding for the Art in Public Places program and its sustainability, including the City’s contribution to that program.

Mr. Joseph and Ms. Carey agreed that the Board should engage in further discussions on funding opportunities in support of the CCGJ mission and strategy. Mr. Joseph asked the Finance Committee to review this high priority issue and further invited any Board members, who so desire, to participate in those discussions.

CM Crescimbeni commented that the City does contribute generously in support of the CCGJ programs and encouraged management to engage in more advocacy as needed.Mr. Lewis concluded his report with a commitment to provide Mr. Bracewell with a copy of the nonconsolidated financial reports.

***Art in Public Places***

Ms. Parrish provided a report for Art in Public Places. She opined that it is prudent to commence advocacy now for next fiscal year’s budget. She urged the Board to schedule time to meet with council Members and the impactful work in support of the arts by the CCGJ for the Jacksonville community.

Ms. Parrish then highlighted additional contributions by the staff, such as de-installation and conservation. She then provided a quick update on Art in Public Places projects and the composition of panels associated with each project.

Ms. Holechek, the Director of the Art in Public Places program, briefly spoke about conservation and maintenance activities, and the funds set aside to support those efforts.

***Cultural Service Grants***

Mr. Allegretti reported on the Cultural Service Grant Program (“CSGP”) and addressed the proposed award amounts for the 2017-2018 fiscal year. Mr. Allegretti commented that the proposed amounts were determined as a result of hearings that occurred earlier in October.

Mr. Allegretti stated that the Board approved a new appeals process for this fiscal year. He advised that the window for appeals had closed and no organization filed an appeal.

**UPON MOTION** duly made, seconded and carried, the CSGP award recommendations were approved.

Mr. Joseph thanked Ms. Palmer and the staff for their dedication to the program. He also thanked the Board members who served on the panel.

***Governance***

Ms. Carey provided a recap from the last Board meeting and the three individuals who were approved to serve on the Board starting in the 2017-2018 fiscal year.

**UPON MOTION** duly made, seconded and carried, the slate of nominees, consisting of Kate Rowe, Pam Smith, and Jannet Walker Ford were approved.

Mr. Joseph reiterated that these members will serve an initial one-year term. They are then eligible to serve two additional three-year terms.

Mr. Joseph indicated that the Board would be welcoming Ms. Carey, who served during the 2016-2017 fiscal year as Vice Chair, as the new Chair for the 2017-2018. In response to a request for clarification, Mr. Joseph explained that the Chair succession process was consistent with the process set forth in the CCGJ bylaws.

CM Crescimbeni also confirmed that the bylaws clearly state that the current Vice Chair shall serve as the incoming Chair.

**UPON MOTION** duly made, seconded and carried, Ms. Ann Carey’s appointment as the Chair of the Board of Directors was approved.

**FURTHER, UPON MOTION** duly made, seconded and carried, Ms. Ann Carey’s appointment as the Chair of the Executive Committee was approved.

Mr. Bracewell and Ms. Baker announced their interest in serving as the Chair of the Governance Committee and both candidates were provided with an opportunity to make a statement. Following a transparent vote,

Mr. Bracewell was elected as the Chair of the Governance Committee and the Vice Chair of the Board of Directors.

The Board then held a discussion around the Committee composition recommendations.

Governance

* + Mac Bracewell (Chair)
	+ Rebecca Ryan-Gonzalez
	+ Dave Engdahl
	+ Charlie Joseph
	+ Kate Rowe

Finance

* + Pam Smith
	+ Bill Ferry
	+ Claudia Baker

Development

* + Kemal Gasper
	+ Jackie Cornelius
	+ Jannet Walker Ford

CSG

* + Penny Thompson (Chair)
	+ Mac Bracewell
	+ Anne Boccuzzi

APP

* + Jackie Cornelius
	+ JaMario Stills

Mr. Allegretti reminded the Board that all Committee meetings are open to the entire Board and the public at large.

**UPON MOTION** duly made, seconded and carried, the Committee recommendations were approved.

***Strategic Task Force***

The 2017-2022 Strategic Plan was developed with substantial involvement by the majority of the Board. Mr. Engdahl will work closely with Mr. Allegretti to make certain that an implementation plan is developed that supports the Strategic Plan.

Mr. Joseph thanked Mr. Engdahl for his leadership and commended the Board for its active participation.

**New Business**

**Friends of Hemming Park**

Ms. Baker informed the Board that the Friends of Hemming Park are scheduled to hold a stakeholders meeting on Thursday, October 19, 2017. She asked for participation by Board members able to attend.

**Media Policy**

Ms. Baker asked that the Board develop a media policy with guidelines regarding CCGJ endorsements of artists and organizations.

Mr. Fisher, who manages communications for the organization, briefly outlined communication efforts consistent with and in support of the organization’s mission.

Mr. Joseph asked for a discussion at the next Board meeting regarding the strategic goals of the organization’s communication efforts. Mr. Joseph requested a guiding set of principles, which could be used to develop a policy.

**Hemming Park**

Mr. Gasper shared some questions concerning certain policies implemented by the Friends of Hemming. He reminded the Board that the Cultural Council is a direct stakeholder of Friends of Hemming and asked Ms. Baker for updates on these policies at subsequent Board meetings.

**Old Business**

 There was no old business.

**Closing**

This Board meeting served as Mr. Joseph’s last day as Chair of the Board of Directors. He shared with the Board some of his sentiments regarding the efforts the Board, staff, and the arts and culture sector in Jacksonville. He briefly discussed some of the goals the Board previously identified and highlighted successes. Mr. Joseph also thanked Ari Jolly for her support and assistance.

Mr. Allegretti thanked Mr. Joseph for his dedication to the Board and also his willingness to serve as a personal mentor. He spoke to Mr. Joseph’s tireless efforts and attention to details. Staff presented Mr. Joseph with an original piece of artwork by visual artist Dustin Harewood as an expression of their gratitude for Mr. Joseph impactful leadership.

Ms. Baker shared that Dustin Harewood has an opening on October 21, 2017 at Bold Bean in San Marco.

**UPON MOTION** duly made, seconded and carried, the meeting was adjourned at 12:15 p.m.