



ART IN PUBLIC PLACES COMMITTEE
Meeting Minutes (Pending Approval)
November 8, 2017, 12-1:30pm
Don Davis Room, City Hall
117 W. Duval Street, Jacksonville, FL 32202

Attendees: Jacquelyn Cornelius, Cory Driscoll, Aaron Garvey, Mary Harvey, Lea Mahan (Co-Vice Chair), Christina Parrish (Chair), Suzanne Pickett, JaMario Stills, Tracie Thornton; Julia Davis (Office of General Counsel); Christie Holechek, Mason Martin, Ashley Sedghi-Khoi

Call to Order: Christina Parrish (Chair)

Welcome

ACTION ITEMS

MOTION by Tracie Thornton to approve the October Meeting Minutes. SECONDED by JaMario Stills. All in favor, none opposed.

MOTION by Christina Parrish to approve Kat Hardwick as replacement for Hanna Ferguson on the DIA Phase II Public Art Project Art Selection Panel. All in favor, none opposed.

MOTION by Christina Parrish to approve Shawana Brooks as the Art Professional representative, replacing Sgt. Steven Barreria on the Water Street Parking Garage Public Art Project Art Selection Panel. All in favor, none opposed.

OLD BUSINESS

APPC Project Report: DIA Urban Arts Projects—Work with Office of General Counsel (OGC) on the artist contract continues. Just approved, Kat Harwick of Downtown Vision Inc. (DVI) is replacing Hanna Ferguson on the ASP.

The Duval County Courthouse Public Art Project—Aaron Garvey has been approved as the ASP Chair. The scale of this project will require one dedicated staff person, to serve as a project manager. Law & Liberty may be a complementary project as it was removed from the old courthouse and is now intended to be reinstalled in the interior of the building.

The Water Street Parking Garage Project- Work with Office of General Counsel (OGC) on the artist contract continues. Just approved, Shawana Brooks of the Jacksonville Public Library's Jax Makerspace is filling the art professional seat and is replacing Sgt. Steven Barreria (CEPTED) on the ASP.

Cuba Hunter Park and Winton Drive/ Legends Community Center—Art Selection Panels are currently in formation. Mary Harvey and Tracie Thornton (ASP chairs) will assist to finalize those members. The Winton Drive site that has been identified is under question of potential contamination. Additionally, FDOT has identified that area as a new pedestrian construction project—possibly two years out in the concept phase. City Site Representative is being identified. The department that oversees the site needs to be confirmed with Public Works.

Deinstallation of Public Art—Efforts continue with the project’s general contractor to obtain a recommended fixture suitable for installation to illuminate the Runners (not part of the original design). The fixtures to relight the interior of the Fire Memorial are identified. Additional maintenance and plaque replacement is anticipated in 2018. A funding source, such as a sponsor, for the lighting and plaques needs to be identified.

Conservation & Maintenance—APP continues to work with Procurement on finalizing the RFP for CSPEC approval. The RFP is a formal bid because the budget exceeds \$65,000. The bid solicits vendors to provide comparable costs as well as the recommended annual maintenance schedule and treatments for Priority 1 and 2 maintenance. The APPC Continues to work on the Community Surveys— The current count for survey #1 responses is 140. APPC members received Community Survey Packages to disseminate information at their assigned locations.

Acceptance of Gifts—A Gifts Review Policy, a standard method for review of proposed gift requests to the Mayor and the APP collection, will be completed in December 2017/January 2018. A Gifts Panel, led by an APPC member, needs to be formed at this time.

APP Ordinance & Advocacy Plan— CCGJ is working with COJ to revise the APP ordinance in a continuous effort to reflect current and best practices in public art administration. Changes to the APP ordinance will be reflected in the Artist Contract currently under OGC review. Rules for COJ Procurement methods will be further defined. An advocacy plan needs to be developed for FY17-18.

APPC Committee Nominations—Two applications have been received. APPC members are encouraged to identify eligible candidates. Cory asks what the process is to solicit candidates. Christie responds that we have reached out to City Council Members for recommendations and have not received any thus far. We will continue to reach to the Mayor’s Office and the At-Large Council Members for recommendations. APPC members are also encouraged to nominate a candidate.

Art In public Places Internship Program— A site visit to UNF to present an overview of the APP program and internship opportunities for spring 2018 was held for Art & Design students on November 7. We have a couple of interested parties and will continue to reach out to Jim Benedict with JU and faculty at the other area colleges to solicit interns. If anyone is interested they may contact Christie or Ashley and then submit an application via the Cultural Council website.

NEW BUSINESS

Community Downtown Sculpture Initiative—Tony Allegretti. Working with patrons to discuss the review criteria and gift acceptance process, Tony would like to propose an opportunity to have a workshop to discuss the project and better understand the process. Dave Engdahl, Preston Haskell, private business owners, and stakeholders to commission outdoor sculptures in downtown. Two artworks are currently installed—one at the One Enterprise Center and the other at the corner of Main and Adams Streets. The MD Anderson facility will have a public art component.

Aaron Garvey bring up the need for the City to have an Art Master Plan which would help guide new projects, gifts, etc.. A strong vision for the Art in Public Places Collection moving forward is necessary to build a robust set of assets for the taxpayers and visitors. Christie adds that in the FY 17-18 Annual Plan an identified objective is to create a new project evaluation criteria and looking at that against the mission and vision of the program. There is an opportunity to create criteria so we can address new projects and proposed gifts.

Maintenance & Conservation Community Survey

Ashley Sedghi-Khoi gives an overview on behalf of Mico Fuentes who was unable to be present at this time. The RFP is on the CSPEC agenda tomorrow November 9 and will find out if it is approved or if further work is needed. The Community Survey was closed on Monday November 6 at midnight—the committee members desire more time and the new close date will be Monday December 11 at midnight. Committee members were asked to provide a brief report and feedback on the process. This extension of time will not affect the RFP process timeline. Aaron Garvey adds that there

were some issues with the clicking options—Ashley will look into the issue and update the committee members. Jackie mentions that she learned a lot about the lessons offered by teacher in the area that use the park where the Robert Burns pieces is located to teach about LaVilla and the history. Additionally, there was a desire to share the survey via social media and web interface so the APP team worked with Patrick to create a generalized survey on maintenance and conservation for a broader audience. This survey link has been distributed to all committee members—we currently have 16 responses. This does not replace the Community Survey as it was created to complement the Maintenance & Conservation Community Survey. Christina has some feedback for the general maintenance and conservation survey: deleting secondary property; “properly displayed” needs to be defined or clarified; “preservation ambassador” needs to be defined or clarified.

2017-2018 Annual Plan Overview

Christie reminds the committee members that we left off on the FY 17-18 Annual Plan Draft at the Planned Action Steps of FY16-17 and the deliverables. Christie has made recommendations of Planned Actions with the goals and objectives identified. Additional data added in to show examples of the work we’ve been doing. This is about policy, procedures, and planning that guides us moving toward an Art Master Plan. We are working with multiple city departments such as Planning Dept. to identify community representatives and specialized vendors. We are also identifying individual committee members to lead initiatives such as the Maintenance and Conservation Panel—we also want to create a Gifts Review Panel and set the evaluation criteria as mentioned previously to start this work. Christie will create and make recommendations and email committee members those responsibilities. We can anticipate the final draft at the next committee meeting December 13.

Under Public Art Projects, we also need universal project criteria that will be coming from the APP Ordinance and referencing the Five Year Plan. Creating a system of review and new project evaluation charts that takes into consideration key priority issues of the City such as safety and blight against the goals and vision of the program. A project guide which will assist in assessment and evaluation of this work such as eligibility and compatibility. The APPC Workshop will be the platform to create that review criteria. There is a need to formalize the gifts acceptance guide into a policy that includes the maintenance and administrative set-asides that we require of the donors. Encouraging direct participation of the neighborhood stakeholders is essential to the process. We currently are working on community response surveys and reaching out to CPAC groups. Community education and outreach guide will ensure that we are meeting those goals and objectives. This will also assist with identifying key sites and accessibility.

Proposed Ordinance revisions are in progress to clarify the responsibilities of the City and the gifts percent set-asides need to be formalized. We would also like to increase the maintenance set-aside or look at creating a maintenance endowment that will provide a sustainable funding source. We continue to work with the Office of General Counsel to update purchasing guidelines and finalize the artist contract and service agreement going forward with all of our projects. The Five Year Plan can be updated on an annual basis—this include the amended ordinance and any other changes and focusing on the mission and values. Education and Community Outreach needs some attention and we need to identify cultural event where we can educate the public. Jackie asks if we are involved in any other civic organizations—Christie responds that we don’t have those identified however if you have recommendations, please provide those—we want to be able to make presentations on the program. The art education component of the program has some new initiatives coming up through the interest of some committee members and we will make a reach out to sit down and discuss how to move forward. We would also like to consider an artist mentor program creating an artist database that allows artists to work with awarded artists to work on larger-scale projects.

Christie asks the committee members to take this draft of the Annual Plan and spend some additional time offering any feedback and comments prior to Thanksgiving week of 11/20. The committee requests a workshop meeting in between regularly scheduled committee meetings.

IMPORTANT DATES:

Next APPC Meeting: December 13, 2017, 12-1:30pm (LOCATION: Don Davis Room, City Hall)

Rescheduled January APPC Meeting: January 17, 2018 12-1:30pm (LOCATION: Don Davis Room, City Hall)

PUBLIC COMMENT

None

Adjournment