

ART IN PUBLIC PLACES

ACCEPTANCE OF GIFTS

GIFTS TO THE CITY (Donations of Personal Property)

Per ordinance code, Chapter 126, Part 9, the Duties of the Cultural Council of Greater Jacksonville are to “develop and oversee policy implementation and administration of the public art program, which may include such things as acceptance of gifts.” **Gifts are subject to the same review (Gift Proposal Criteria) and approval process required for work proposed for purchase or commission including the gift being compatible with the goals of the APP program.**

CITY OF JACKSONVILLE – ORDINANCE CODE: 113.301-113.303

PART 3. DONATIONS OF PERSONAL PROPERTY

Sec. 113.301. Scope.<image002.png>

This part establishes procedures for the receipt of all gifts to the City of personal property.

(Ord. 2007-1005-E, § 1)

Sec. 113.302. Acceptance.<image002.png>

All gifts to the City of personal property shall be accepted by the Mayor, except when the nature of any conditional terms would otherwise require their approval by ordinance. In considering the acceptance of all such gifts, the Mayor shall consider the safety of the use of said personal property, and shall ensure that a division of the City is responsible for the monitoring of the receipt, installation, and maintenance of the personal property.

(Ord. 2007-1005-E, § 1)

Sec. 113.303. Recognition.<image002.png>

It is the policy of the City to nurture and welcome all donations of personal property to the City. Therefore, it is the policy of the City that the Mayor appropriately recognize all donors in any reasonable and practicable manner that is otherwise consistent with the ordinance code.

(Ord. 2007-1005-E, § 1)

Gift Proposal Review Criteria

- Considered to be of high artistic quality, creative and innovative.
- Site-specific and of its location, place and surroundings: physically, functionally, historically.
- Contributes to the overall identity of the city.
- Understandable by the public, but stretches the imagination.
- Designed to be structurally secured to the substrate (as applicable) with tamper resistant fastenings.
- Capable of withstanding adverse weather conditions including high winds, high temperatures, humidity, heavy rain, storms, etc.
- Able to withstand a high traffic, public environment.
- Designed with consideration of the safety of the public.
- Work does not require a high level of maintenance.

ART IN PUBLIC PLACES - FIVE YEAR PLAN GOALS

Public Art Projects

- Develop universal criteria to assure excellence, vibrancy, and impact of City of Jacksonville art collection.
- Encourage direct participation of neighborhood stakeholders throughout the city to highlight the unique identity of each respective community.
- Strengthen partnerships with city departments to ensure that ordinance compliance from the outset is part of the Capital Improvement Plan.
- Complete currently active public art projects while continuing to pursue future projects.

Maintenance, Conservation and Collections Management

- Complete and maintain a comprehensive inventory of all City of Jacksonville owned artwork acquired under the APP ordinance based on the APP Conservation Report.
- Assess and prioritize maintenance needs for each artwork.
- Engage conservators at the initiation of new public art projects to ensure substrates, materials, and installation methods are sustainable and low-maintenance.
- Propose revision to Chapter 126, Part 9, Ordinance Code, that will among other things, increase maintenance percentage from 5% to 10% to ensure adequate funding for maintenance of the City's APP collection.

Education and Community Outreach

- Increase APP presence at cultural and other events to develop greater community knowledge of and involvement in public art.
- Lead public art educational outreach visits, tours and lectures engaging government officials, community organizations and residents.
- Strengthen the partnership with Duval County schools to educate K-12 students and educators on public art.

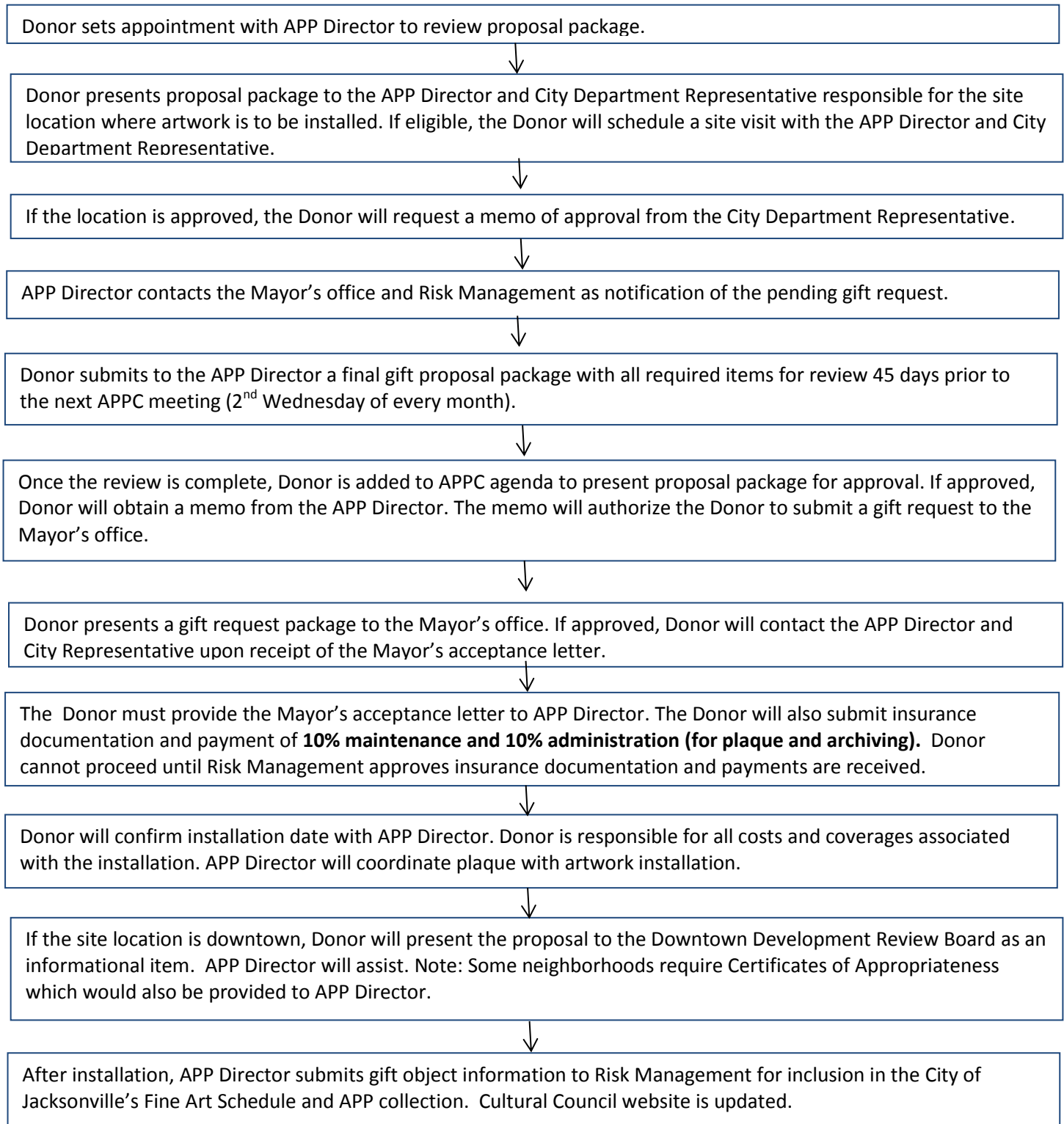
Artist Professional Development

- Collaborate with existing organizations to provide artist professional development including public art 101 tools for local artists in the Jacksonville area.
- Leverage APP public art projects to provide opportunities for artist education and to promote participation.
- Encourage area artists to collaborate and engage with recognized art professionals.

Development and Financial Strategy

- Leverage city funding sources to maximize impact of City of Jacksonville owned artwork in public spaces.
- Develop methodologies to cultivate strong collaborations and partnerships with the public and private sector to strengthen the City of Jacksonville art collection.
- Establish a proactive approach to private funding as a means of creating opportunities for public art.
- Investigate and pursue available grant funding opportunities for the administration, maintenance and acquisition of public art.

ART IN PUBLIC PLACES ACCEPTANCE OF GIFTS PROCESS



*Make checks payable to: Cultural Council of Greater Jacksonville (10% administration)
City of Jacksonville (10% maintenance)*

GIFT PROPOSAL PACKAGE:

- **Overview** – A brief summary description on the artwork (include title of work, date, medium, dimensions) , artist (attach bio, artist statement/resume, artist residence and contact information), and relevant history including the significance of the artwork’s placement and location. Provide rationale including supporting language regarding why the artwork should be considered for inclusion into the City’s Art in Public Places permanent collection. Provide Donor contact information.

Image References and Site Drawing– No more than 8 images including at least four images of the artwork in its entirety (varying angles) and details. Include the specifications of the artwork (dimensions and materials) on a site drawing showing the attachment of the artwork to the substrate. If a pedestal is required, provide dimensions and method of attachment to secure the artwork to the base. *Verify whether the artwork or installation requires engineered drawings.* Provide images of the site and indicate the installation location of the artwork. An aerial map with artwork placement and location at the city facility is encouraged.

- **Budget** – Provide a budget with the total value of the artwork, include set asides for 10% administration and 10% maintenance of the total value, installation and other costs associated with the project.
- **Maintenance Plan**
- **Certificate of Appropriateness** (if applicable)
- **Memo** - site approval by City department representative (**final proposal package**)

Note: The Donor is responsible for additional site preparation which may include additional lighting and reinforcement of substrate (walls, ceilings, floors, concrete or pavers . These costs should be included in the art budget.

Art in Public Places - Maintenance Plan for Gifts

Artist: _____

Contact information

Address: _____

Email: _____

Phone: _____

FOR PLAQUE: _____

Name of artist (city of residence), Title of work (date of installation), Medium of work

Title: _____

Location: _____

Date/Period/origin: _____

Materials:

Contact information for materials:

Artwork Dimensions: _____

Base/Pedestal Dimensions (if applicable): _____

Description of artwork:

Comments on Location (Check all that apply):

- Full Sun
- Partial Sun
- Protected by Roof
- Indoors
- Busy Street
- Public Interaction
- Close to Water
- Sprinklers
- Trees Overhang
- Safety Concern

Recommended Maintenance/Treatment – details (include vendor/supplier contact information): _____

Maintenance schedule:

Estimated maintenance budget: _____