

## REQUEST FOR PROPOSAL

**Public Art Conservation for City-Owned Artworks and Memorials**

For

City of Jacksonville, Florida

**4.0 BACKGROUND**

The City's Art in Public Places (APP) Program, together with the Cultural Council of Greater Jacksonville, acquires, maintains, and performs responsible stewardship of public art throughout the City. In coordination with the City, the Art in Public Places Program oversees the maintenance, conservation and collections management of over 115 permanent city-owned artworks and memorials located in Duval County. Art in Public Places Program staff will coordinate conservation and maintenance with the City department representative managing the City property where the artworks and memorials are located.

**4.1 SCOPE OF WORK**

- a) The Art in Public Places Program (APP), on behalf of the City of Jacksonville (City), Florida, and Cultural Council of Greater Jacksonville (CCGJ), requires the services of experienced art conservators (Contractor), teams or firms which demonstrate the professional qualifications required to complete conservation treatments of 24 city-owned artworks and memorials.

**Summary/ Scope:**

- APP requires the services of art conservators/ conservation teams to **complete conservation treatments of 24 city-owned artworks and memorials.**
  - Treatments will **correct any deficiencies of** the object, base, and plaque identified in the 2016 Condition Survey

\*\*\* the City reserves the right to change/ add-to scope and add or delete projects, as well as request updated cost proposals

**Artworks:**

- The 24 artworks are identified in the 2016 Condition Survey (Exhibit A)
- Artworks include a range of sizes of indoor and outdoor sculpture and medium to large-scale integrated design installations.

**Conservation Treatments:**

- The conservator (Contractor) will provide 1 month prior to start of work:
  - Estimated timelines/ performance schedule for **each artwork**

**Deliverables:**

- Conservation Treatment Time
  - The estimated time to complete conservation treatments (may be in the form of a report or chart.)
- Conservation Treatment Price Sheet
  - Complete Form 1 Price Sheet (should include pricing of materials, equipment, and treatment fees)
- Conservation Treatments correcting any deficiencies of the object as identified in the 2016 Condition Survey.

**Fees:**

- Flat fee for the Conservators proposal includes:
  - Hourly rates for each employee assigned to project
  - List any outside consultants and their **cost for annual maintenance** for each object
- Conservator will provide an hourly rate for **conservation treatment and maintenance consultation**
  - These fees will be used should the City require **pre-conservation consultation on additional art work**. The consultation fee shall be submitted on Form 1.