



Minutes

**Cultural Council of Greater Jacksonville
Governance Committee Meeting**
Tuesday, February 18, 2020
1:00 PM - 2:30 PM ET

Committee Members Present: Ari Jolly, *Chair*, Sandra Hull-Richardson, Jannet Walker-Ford, Ann Carey, David Faliszek

Staff Members Present: Joy Young, Amy Palmer, Ellen Cottrill, Megan Reid

Guests: Kenyon Merritt, *Chair, CSGP Committee*, Diana Donovan, *CSGP Committee and Board Representative*

Call to Order

The meeting was called to order at 1:08 PM by Ari Jolly with a quorum present.

Cultural Service Grant Program Committee Nominees

As specified in the CSGP ordinance, the Cultural Council Board Chair, CSGP Committee Chair, and CSGP Committee board representatives met, during the public meeting setting provided by the Governance Committee at its Feb. 18 meeting, to approve nominations for three community representative openings on the CSGP Committee. The CSGP Ordinance describes the method for selecting members of the CSGP Committee:

Sec. 118.605. - Cultural Service Grant Committee.

(a) The Cultural Council shall be responsible for establishing an annual Cultural Service Grant Program (CSGP) Committee. The Composition of the CSGP Committee shall include one non-voting and ten voting members: a CSGP Committee chairperson (non-voting), appointed by the President of the Cultural Council Board of Directors; three other Cultural Council Board members selected by the Board President and Committee Chairperson; and seven individuals selected by the above group (Cultural Council Board President, CSGP Committee chairperson, and three selected Cultural Council Board members) from a pool of nominations established through a community wide nomination process.

CSGP Committee Chair Kenyon Merritt met with all of the nominees and recommends them all for approval. Resumes were provided ahead of the meeting. There was discussion about a lack of men on the committee and the need to have diversity of representation, including gender.

- *Ari Jolly made a motion to approve the candidates for CSGP Committee. Jannet Walker Ford, Kenyon Merritt, Diana Donovan, and David Faliszek were in favor. Sandra Hull-Richardson was not in favor. Motion carries.*

The following nominations will be forwarded to the City of Jacksonville for appointment to the CSGP Committee:

- Sally Pettegrew
- Karen Estella Smith
- Angela Strain
- Kedgar Volta (alternate) - Kedgar is willing to serve, but could not yet fully commit as he has a potential conflict with the 2020 hearing dates.

Review Board of Directors Openings and Seek Recommendations

- Ari Jolly asked the committee to seek potential candidates. There was discussion about candidate qualifications and experience, especially board experience; diversity; needed skill sets; and the value of tapping into other networks.

- Jannet Walker Ford asked the committee to consider reappointing Kemal Gasper. Crystal Freed had to resign and needs to be replaced. There are also two Mayoral appointee openings. Mauricio Gonzalez has been recommended to the Mayor's Office for consideration for one of these openings.

- Ann Carey and Ari Jolly spoke to adding flexibility to the by-laws regarding board terms so that they can be staggered, so that transitioning new board members becomes easier and the organization doesn't lose all its institutional knowledge at once.
- Ari Jolly discussed a timeline for having new board members approved by the August 2020 board meeting, with new terms of service beginning with the October 2020 meeting.

Review Art in Public Places (APP) Committee Openings

- Resident of Planning District 1 (LaVilla to Springfield)
- Resident of Planning District 5 (Northwest Jax)

Diana Donovan recommended asking Chiquita Moore, head of the city's Neighborhoods Dept. for recommendations.

City of Jacksonville Ethics Session

The City of Jacksonville(COJ) ethics session is not confirmed for March. It was recommended to develop specific questions for COJ Ethics Office related to CCGJ. Ari Jolly said she will create a Fast Facts Ethics sheet; it was suggested that Ethics be included as a part of every board packet.

Establish Committee's Meeting Schedule and Board Retreat

Ari Jolly's assistant will suggest dates to follow to set future, quarterly committee meetings and a board retreat.

Bylaws

Ari Jolly described the process for amending the bylaws the last time and discussed that she would like a hard review of the bylaws over the year of 2020 to consider additional changes. The question of "members" needs to be addressed.

Board Training

- Ari Jolly discussed board and committee assessment and evaluation using surveys, discussion, expectations, and commitment documents. She has some attorney contacts who may be willing to conduct a Board 101 workshop.
- The Committee Chair and Board Chair would like there to be an education component to the board retreat that will be scheduled for early November. The Nonprofit Center opportunities for board development and board attendance at the Americans for the Arts conference were discussed.

Follow-up

The Governance Committee will request the assistance of the Cultural Council Board of Directors with the following items:

- Nominations for new board members
- Nominations for APP Committee members representing Planning District 1 (LaVilla/Springfield) and Planning District 5 (Northwest-side)
- Recommended revisions and improvements to the bylaws
- Questions for the City of Jacksonville Ethics Office that are specific to the Cultural Council as a private non-profit doing some of its business on behalf of the city

Public Comment - No comment was made.

Closing

The meeting was adjourned at 2:29 PM.