**Board Members Present:**

Mac Bracewell, Committee Chair

**Board Members Call In:**

Kate Rowe

Charlie Joseph

Anne Boccuzzi

Rebecca Ryan-Gonzalez

**Staff Present:**

Amy Palmer

**Call to Order**

Mr. Bracewell, the Chair of the Committee, called the meeting to order at 10:00 AM.

**Approval of Minutes**

Mr. Bracewell requested approval of the minutes from the prior meeting dated December 8, 2017. Upon motion and a second, the minutes were unanimously approved.

**Communications**

Mr. Bracewell tabled the social media/communications policy discussion until a future meeting in order to allow sufficient time for discussion of the CSG committee selection process.

**Cultural Service Grant Program**

Mr. Bracewell outlined the procedures for selection of CSG committee members, as contained in the City ordinance governing the Cultural Service Grant Program. Both the method of selection and the make-up of the committee were revised in the ordinance in 2017. Specifically, Mr. Bracewell explained that three members of the Cultural Council board are to serve on the CSG committee. Those three members are Ms. Boccuzzi, Ms. Carey and Mr. Bracewell. The chairperson of the committee is Ms. Thompson, who is a member of the Cultural Council board. Additionally, seven members of the community at large are to serve on the committee.

Of the three Cultural Council board members, only Ms. Carey has completed her term, which was shortened from two years to three years by the City’s Office of General Counsel due to a “staggering” of terms made when the make-up of the CSGP Committee changed per ordinance. Pursuant to the ordinance, Ms. Carey and Ms. Thompson, as Cultural Council board chairperson and CSG committee chairperson, respectively, have authority to select the Cultural Council board member who will replace Ms. Carey. It was announced that Ms. Carey and Ms. Thompson selected Jannet Walker Ford as the third Cultural Council board member to serve on the CSG committee. It was announced that Ms. Walker Ford accepted this responsibility.

Of the seven community members, Mr. Watson and Ms. Harvey have completed their two and three year terms, respectively. Pursuant to the ordinance, Ms. Carey, Ms. Thompson, Ms. Boccuzzi and Mr. Bracewell, as Cultural Council board chairperson, CSG committee chairperson and CSG committee members, respectively, have authority to select the community members who will replace Mr. Watson and Ms. Harvey. It was announced that three candidates had been nominated: Ms. Anne Lufrano, Ms. Ellen Williams and Mr. David Faliszek. The committee had a thorough and engaging discussion about the candidates. Ms. Lufrano and Mr. Faliszek were selected as the community representatives on the CSG committee.

This year’s grant cycle will be the last for Ms. Thompson as CSG committee chairperson. It was stated that Ms. Kenyon Merritt, who served for three years as a community representative on the CSGP Committee, has an interest in serving in this capacity.

Mr. Bracewell indicated that he had enjoyed extensive conversations and exchanges with Ms. Lawsikia Hodges concerning Section 118.605 of our ordinance. Specifically, their conversation focused on two issues: (i) whether the language of Section 118.605(a) requires that the CSG committee chairperson (non-voting) must be a member of the Cultural Council board based on the word “other” in the phrase following the selection of the committee chairperson and (ii) whether sufficient efforts had been made concerning the “community wide nomination process.” As for issue (i), Mr. Bracewell and Ms. Hodges agreed that the CSG committee chairperson need not be a member of the Cultural Council board. Ms. Hodges considered both principles of interpretation and legislative history in reaching her conclusion. Concerning issue (ii), Mr. Bracewell explained to Ms. Hodges that a nomination form remains available on the Cultural Council website at all times and includes instructions as to the process of nomination. Ms. Hodges concluded that the availability of the nomination form and information about the process satisfies the ordinance requirement. The Governance Committee discussed other methods of soliciting nominations that have been or could be employed, such as seeking nominations from the Cultural Service Grantees and having a social media push at the time of year when nominations are actively being sought.

Ms. Palmer noted that looking beyond this new slate of CSG Committee nominees just selected to serve beginning with the FY 2018-2019 grant process, if none of the current committee members concluding their terms in Dec. 2018 decides to commit to a second term, for 2019-2020 the CSGP Committee will need:

* new chair (replacing Penny Thompson)
* two board representatives (replacing Anne Boccuzzi and Mac Bracewell)
* one community rep (replacing Sandra Hull-Richardson, whose term was also reduced by one year due to staggering)

**SunRay Cinema/Library**

Mr. Bracewell tabled the SunRay Cinema/Library discussion, raised by Ms. Claudia Baker during the prior board meeting, until a future meeting in order to allow sufficient time for discussion of the CSG committee selection process.

**Bylaws**

Mr. Bracewell expressed that the Bylaws have a number of issues pertaining to grammar, formatting, and consistency. Mr. Bracewell has indicated that he would like to work with Ms. Rowe to comb through the Bylaws and correct these issues.

The Governance Committee will make the recommendation to the Board that the Bylaws be updated to remove verbiage outlining any City ordinances, and instead reference the specific ordinances codes.

**Closing**

The meeting came to a close at 11:00 AM.