



# Minutes

**Cultural Council of Greater Jacksonville**  
**Executive Committee Meeting**  
Wednesday, May 13, 2020  
9:30 AM - 11:30 AM ET

**Committee Members Present:** Jannet Walker-Ford, *Board Chair*, Ari Jolly, *Vice Chair and Governance Chair*, David Faliszek, *Secretary*, Lisa Moore, *Finance Chair*, Kemal Gasper, *Development Chair*, Ann Carey, *Immediate Past Chair*

**Staff Present:** Joy Young, Megan Reid

**Guests:** Dawn Brady, *Essential Bookkeeping Solutions*

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## **A. Call to Order**

Jannet Walker-Ford called the meeting to order at 9:35 AM.

## **B. Review and Approval of Minutes**

*Ari Jolly made a motion to approve the minutes from April 22, 2020, Ann Carey seconded the motion. All were in favor, the motion passed unanimously.*

## **C. Chair's Remarks**

Jannet Walker-Ford gave accolades to the committee and staff for all of the work that has gone into the budget. She thanked the chair of the finance committee for her leadership and the executive director. Jannet Walker-Ford would like to have an in person meeting when it is appropriate by city and CDC guidelines for a strategic discussion for compensation for the executive director.

## **D. Status of Operations and Programming**

The executive director gave an update on the current status of operations and programming. Funds have been available faster for current grant programs and additionally a new relief fund has been successful to provide assistance to local artists. There have been many successes in the areas of grants, public art, artists, youth internship programs, arts awards, giving Tuesday, and media. David Faliszek congratulated Amy Palmer on the success of the pilot program grant. The executive director spoke to the staffing and reductions. The committee discussed the departments that have been most affected. The executive director spoke to the continuation of operations and programming.

## **E. COVID-19 and Current Approved Budget Implications**

The executive director spoke about the adjustments made, the current deficit of \$45,000 if no changes are made, and described how the recommended budget is balanced.

## **F. Finance Committee Recommendation of Revised Budget**

Lisa Moore spoke to the initial budget approval from December 2019, with the board knowing that there would be budget updates in the future. The executive

director stated that a portion of public art income has been moved into reserve funding. The committee chair spoke to the audit services being forecasted for more funding this year due to using a new auditor. Ann Carey commented that this current budget is the most transparent budget in all of her years on the board, with everyone in attendance truly understanding the budget. David Faliszek gave accolades to the executive director and finance chair for their work and discussed more detail on staffing reductions and furloughs. Kemal Gasper discussed the instance of using the contingency fund in the worst case scenario and asked to schedule more regular board meetings.

#### **G. Approval of Revised Budget**

*Lisa Moore made a motion that the Executive Committee approved the revised budget, Jannet Walker-Ford seconded the motion. All were in favor, the motion passed unanimously.*

**The committee began a recess at 10:39 AM and returned at 10:50 AM.**

#### **H. Other Business**

Lisa Moore spoke to relief funding opportunities to strengthen the budget position discussing the employee retention credit or the payroll protection program, (PPP). The executive director explained the differences and recommended the PPP for approval. Dawn Brady clarified the forgiveness information on the PPP.

*All were opposed to moving forward with the employee retention credit.*

*Lisa Moore made a motion to move forward with the payroll protection program, Ann Carey seconded the motion. All were in favor, the motion passed unanimously.*

Ann Carey would like future clarification for shade meetings. Ari Jolly is discussing with another firm for more expertise.

#### **I. Public Comment**

The floor was opened for public comment, no comment was made.

#### **J. Closing**

Jannet Walker-Ford made a motion to adjourn the meeting, David Faliszek seconded the motion. All were in favor, the motion passed unanimously. The meeting adjourned at 11:15 AM.