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**Annual Plan 2017-2018**

**Art in Public Places Program (APP)**

**City of Jacksonville (COJ), Florida**

**Cultural Council of Greater Jacksonville (CCGJ)**

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INSERT UPDATED IMAGES

1. **Goals**

The following table sets forth the goals established in the approved APPP Five Year Plan 2016-2021, and outlines the specific action planned toward those goals during 2017-2018.

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| **Five Year Plan 2016-2021 Goal** | **Planned Action 2016-2017** | **Completed Action 2016-2017** | **Planned Action 2017-2018** |
|  |  |  |  |
| Public Art Projects |  |  |  |
| * Develop universal criteria to assure excellence, vibrancy, and impact of City of Jacksonville art collection. | Finalize universal project criteria documentation and format for use in artist evaluation. | * Scoring criteria chart | * Finalize scoring criteria for gifting process. * Formalize administrative and maintenance set asides |
| * Encourage direct participation of neighborhood stakeholders throughout the city to highlight the unique identity of each respective community. | Formalize and document the process of involving neighborhood and community organizations and the general public in APPP projects. | * Community response surveys * Neighborhood-CPAC presentations * Community representative nominees solicited from City Council members in district where artwork will be installed. * ASP Chairs helps to identify and solicit candidates | * Establish a Community Development and Neighborhoods Panel, to work with ASP Chairs to execute methods of outreach and timelines for public involvement under each APP project. |
| * Strengthen partnerships with city departments to ensure that ordinance compliance from the outset is part of the COJ Capital Improvement Plan. | Establish procedures to closely monitor eligible projects on the COJ Capital Improvement Plan projects list for artwork funding in accordance with the APPP ordinance. | * COJ Administration identifies APP set aside for eligible CIP funded projects as part of FY 2017 city budget CIP project detail pages | * APP Director participates in early project concept planning with COJ Planning, Public Works (CIP committee, Parks, and Neighborhoods departments * APP Director participates on CIP planning team to identify all eligible CIP proposed projects for FY18 prior to initial design phase. |
| * Complete currently active public art projects while continuing to pursue future projects. | Execute APPP responsibilities on COJ approved and funded projects, both continuing and new. | * DIA Phase I (38 artworks) installed and accepted by COJ * APP administrates gift process with donor for SPAR-Giraffe * Upcoming project packages are presented to APPC members | * APP Train – COJ departments, Mayor’s office and City Council * Assess the funding, staff, and community support for potential projects to evaluate if time and resources are available. What is criteria other than unsolicited? * Wayfinding? CPTED? What are community needs? |
| Maintenance, Conservation and Collections Management |  |  |  |
| * Complete and maintain a comprehensive inventory of all City of Jacksonville owned artwork acquired under the APP ordinance based on the APP Conservation Report. | Complete in-progress conservation work and appraisal reports. | * Two conservation reports are completed on 93 artworks. * An Appraisal Report is completed on 23 artworks to establish replacement values for the COJ Fine Art Schedule * APP inventory is consolidated and organized. A Cataloging Form for the acceptance of new artwork is implemented * APP website gallery is updated with new works and narratives | * Upon completion of maintenance on COJ-owned works, photograph for archiving and Risk, add to website |
| * Assess and prioritize maintenance needs for each artwork. **Complete maintenance and conservation work where funding is available** | Complete in-progress conservation report. | * A Maintenance Priority Chart identifies all artworks in the APP collection by priority including estimates costs for conservation compared against the 5-10% funding set aside * Conservation and annual maintenance completed on Mirrored River. * Deinstallation, storage, and reinstallation recommendations are provided to COJ for Liberty Street artwork removal. * Assigned APPC member to lead Maintenance initiative | * RFP – posted for public art maintenance of Priority 1 and 2 projects * APPC Maintenance and Deaccession Panel is formed for oversight of APP collection maintenance and the development of related policies, best practices and procedures * Continue Mirrored River annual assessments and repairs * Emergency-preparedness policy and funding |
| * **Unforseeable/emergency deinstallation, storage and reinstallations** | ? | * Provide contractor and COJ with recommendations for Liberty Street artwork removal * Monitor artwork at storage location * Received approval to integrate new lighting into Liberty Street for all artworks, Parks will maintain River Runner lights | * Deaccession Policy * Add Fire Memorial and River Runners to priority maintenance list for Liberty St. renovations and reopening. Find funding source. |
| * Engage conservators at the initiation of new public art projects to ensure substrates, materials, and installation methods are sustainable and low-maintenance. | Document process for early involvement of conservator in artwork design prior to execution. Include in maintenance budget for each project. | * Law & Liberty * DIA Pre-conservation Assessments with RLA * Cataloging Form | * Contract language requires artists to sign off on conservation * Create process for administering warranty work in contract * Minimum, 20+ year lifespan? |
| * Propose revision to Chapter 126, Part 9, Ordinance Code, that will among other things, increase maintenance percentage from 5% to 10% to ensure adequate funding for maintenance of the City’s APP collection. | Assist the Cultural Council and COJ in developing legislation to amend the APPP ordinance to increase the maintenance percentage to 10% and serve as advocate for approval of this change. | * 2017-0003 Enacted | * Add MHPS – responsibility of org/neighborhood - PWOD paint * Gifts, Loans – maint. set aside? * Increase maintenance set-aside from 10% following FY2017-2018 repairs |
| **Ordinance, Contracts, Committees and Panels, Plans and Reports** |  |  |  |
| * **APP Ordinance amendments, contracts and service agreements** |  | * **Updated APPC – PD6…** * **Added 2 art educators/professional seats to ASP make up by ordinance** | * **Updates to Purchasing/Procurement** * **Finalize artist contract** * **Obtain service agreement template** |
| * **APP Committee and Art Selection Panels** |  | * **New APPC Chair elected** * **New APPC members – Art Professional…approved** * **Arts Professional qualified list approved by APPC** | * **Identify Planning District 6 nominee and approve** * **Create small panels/committees for goal areas – APPC lead.** * **Orientation training, roles and responsibilities** |
| * **Five Year Plan updates** |  | * **n/a** | * **Update 5YP with amended ordinance…..** |
| Education and Community Outreach |  |  |  |
| * Increase APP presence at cultural and other events to develop greater community knowledge of and involvement in public art. | Leverage project process to engage and educate community organizations and individuals in public art. Document and archive process. | * Held DIA PI Public Meeting during Artwalk * Designed and displayed A-frame, kiosk posters and tri-fold map for DIA during installation, dedication ceremony, ongoing * Klutho-Giraffe Dedication Ceremony * FAPAP DIA P1 round-table |  |
| * Lead public art educational outreach visits, tours and lectures engaging government officials, community organizations and residents. | Assess and document public art educational needs. Develop a work plan. Continue to participate and support Cultural Council public art educational programs. Multiple year initiative. | * Public Art Week including public art tours * DCPS K-12 Educators presentation | * APP Train- traveling info show – COJ… |
| * Strengthen the partnership with Duval County schools to educate K-12 students and educators on public art. | Meet with art educators (K-12 and college level) to develop a plan to promote knowledge of public art. Leverage currently developed materials and APPP projects. Multiple year initiative. | * Assigned APPC member to lead APP public art education, APP K-12 distribution * High school and college-level internships from Bolles High School, UNF, SCAD, FSU | * Work with DCPS Arts Integration Specialist to develop K-12 lessons for new and update for past projects * Recruit high school and college interns |
| * **Publications, Media** |  | * **Feature APP projects in local publications, website and social media** * **Produced DIA tri-fold and kiosk information maps** |  |
| Artist Professional Development |  |  |  |
| * Collaborate with existing organizations to provide artist professional development including public art 101 tools for local artists in the Jacksonville area. | Continue to support Cultural Council initiatives for artist professional development. Multiple year initiative. | * Artist Listening Session * Pre-proposal workshop DIA | * Pre-proposal workshops * Forums |
| * Leverage APP public art projects to provide opportunities for artist education and to promote participation. | Focus on regional Calls to Artists where appropriate.  Encourage teaming in Calls to Artists.  Schedule presentations by artists experienced in public art projects | * A-frames, public meeting, dedication ceremony * Pre-proposal workshop | * Focus on national Calls to Artists, research artists (employ various art selection methods) |
| * Encourage area artists to collaborate and engage with recognized art professionals. | Focus on apprenticeship and assistant opportunities. | * DIA Public Meetings, Installation process and dedication ceremony * Two local artists awarded DIA projects and participate with four Florida artists | * Pair artists working in communities on new projects * Courthouse – local mentorship/apprenticeship * Engage area high school teachers and students in public meetings/process |
| Development and Financial Strategy |  |  |  |
| * Leverage city funding sources to maximize impact of City of Jacksonville owned artwork in public spaces. | Identify potential COJ funding opportunities beyond the APPP ordinance requirements, including through the various authorities, councilperson discretionary funds, COJ departments, etc. Create a planned approach for advocacy with each. | * DIA Phase I projects funded by CRA | * DIA Phase II projects funded by CRA * COJ Environmental Dept * COJ Landscaping? * Bed-tax? Private Development? |
| * Develop methodologies to cultivate strong collaborations and partnerships with the public and private sector to strengthen the City of Jacksonville art collection. | Later year initiative. | * DIA PI – JTA partnership, vendors (pedroni, sesco lighting.. * Partner with DVI, area businesses * Artist contract draft – Kate Rowe | * JEA * Northbank lighting * Advocacy Plan |
| * Establish a proactive approach to private funding as a means of creating opportunities for public art. | Develop a compelling case for private funding of public art for use in leveraging potential opportunities.  Promote inclusion of artwork as a stipulation on private projects where COJ provides incentives. | * Downtown Community Sculpture Initiative - TA | * Advocacy Plan |
| * Investigate and pursue available grant funding opportunities for the administration, maintenance and acquisition of public art. | Later year initiative. | COJ-APP Grant request submitted | * Advocacy Plan |

1. **Projects**

The following table sets forth the various projects on which work is expected to be initiated through the APPP during 2016-2017.

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| **Artwork Project** | **Notes** | **2016-2017** | **2017-2018** |
| Completed Projects |  |  |  |
| * DIA Urban Arts Project- Phase I   $180,760 |  | ASP approved, ASP Chair (Christina Parrish), ASP selects finalists from qualifications: Call – Open to Florida. Prof. Dev maximized for local and regional artists (Symposium) | 38 artworks installed. DIA Board approvals and acceptance by COJ complete. JTA accepts and has ownership of 18 columns.  Tri-fold map, kiosk posters, and public art tours |
| In-Progress Ordinance Funded Projects |  |  |  |
| * Duval County Courthouse   $866,667.32 | Will proceed upon transfer of approved funding to APPP accounts. | Transfer of funds complete. ASP approved, ASP Chair vacancy- nomination received, Community input summarized, tours, eligible site visits identified, national public art examples reviewed. | **(2017-2019)**  Artist Contract  RFQ project manager  Call to Artist  ASP members reconfirmed, identify community members and stakeholders  Landscaping, Lighting - partnerships |
| * Cuba Hunter Park   $55,435 | Will proceed upon transfer of approved funding to APPP accounts. | Transfer of funds complete, ASP formation in progress, ASP Chair (Mary Harvey) project overview, community and stakeholder reach-out. | ASP approved  Artist Contract  Call to Artist  Continue to identify community/stakeholders  Landscaping, Lighting - partnerships |
| Other Funding Source Projects in Progress |  |  |  |
| * DIA Urban Arts Projects – Phase II   $139,625 | Funded by COJ through Downtown Investment Authority. Expect completion **????** | ASP in formation, identify community reps by phase. | Transfer of funds complete  ASP approved, new CAO appointee  Eligible site selections in progress  Stakeholders/Partnerships development (lighting) |
| * Water Street Parking Structure   $355,287.70 | Will proceed upon transfer of approved funding to APPP accounts. | Transfer of funds complete, ASP restructuring: new ASP Chair (Lea Mahan), Finalists visit, Surface Prep, Pressure-washing complete | Artist Contract - pending  Site visits with COJ/DIA to assess general needs  Distribute surveys to users of the facility on site  Concept **designs? Complete by 3 finalists**  Award Finalist, execute artist contract and design modifications, identify additional site needs |
| * Law and Liberty Artwork Reinstallation at New Duval County Courthouse   Budget TBD | Privately funded project. | Artwork assessed by state conservator and appraised  Eligible site – undetermined, proposal to design a structure for mounting artwork  Design concepts developed – estimated costs | Finalize installation location and infrastructural needs including costs.  Meeting with artist’s family regarding budget  Assign new APP Project Manager in collaboration with Courthouse exterior public art  Call to Artists- national  Mentor/Apprenticeship |
| Other Funding Source New Projects |  |  |  |
| * Winton Drive Project   $75,000 | Funded through Councilman Reginald Brown discretionary funds. | Intro meetings with CM Brown  ASP Formation in progress, ASP Chair (Tracie Thornton) approved, eligible site selections in progress | Obtain written request to CCGJ to administer the project including services – transfer of funds to APP account  ASP approved  Call to Artist  ASP selects finalist(s)  Artist Contract  Public Meetings |
| New Ordinance Funded Projects |  |  |  |
| * Ed Ball Building Renovation   $16,021.31 | Will proceed upon final COJ approval and transfer of approved funding to APPP accounts. | Funding transferred into APP Trust Fund  ASP Chair (Mico Fuentes) approved  Initial site visit | ASP approved  Call to Artist  ASP selects finalist(s)  Artist Contract  Public Meetings |
| * Bob Hayes/N. Community Center   $42,136.35 | Will proceed upon final COJ approval transfer of approved funding to APPP accounts. | Funding is spendable in Art Trust Fund  ASP Chair (Tracie Thornton) approved  ASP Formation in progress  Eligible site selections in progress. | ASP approved (use same for Winton)  Call to Artist  ASP selects finalist(s)  Artist Contract  Public Meetings |
| Maintenance and Conservation Projects |  |  |  |
| * Conservation & Maintenance   $103,267.18 | Of 115 total pieces currently included in the Art in Public Places collection, works most in need as identified on the Priority I and II maintenance list will be initiated. | APP collection conservation reports complete. Artwork is prioritized by need and cost estimates | Finalize Maintenance and Deacession Panel Chair (Mico Fuentes)  Release formal RFP for Maint/Conservation of top 24 priority 1 and 2 projects  Distribute surveys – APPC members assigned  Prioritize projects and budgets  Vendor Service Agreement  Initiate work |
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